

# Assistant Vice Chancellor, Educator Preparation & Public School Programs

**Job no:** 507119

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**Work type:** Management (MPP)

**Location:** Chancellor's Office

**Categories:** MPP, Administrative, At-Will, Full Time

## Chancellor's Office Statement

Join our team at the California State University, Office of the Chancellor, and make a difference in providing access to higher education. We are currently seeking experienced candidates for the position of **Assistant Vice Chancellor, Educator Preparation and Public School Programs**. The CSU Chancellor's Office, located on the waterfront adjacent to the Aquarium of the Pacific in downtown Long Beach, is the headquarters for the nation's largest and most diverse system of higher education. The CSU Chancellor's Office offers a premium benefit package that includes outstanding vacation, health, and dental plans; a fee waiver education program; membership in the California Public Employees Retirement System (PERS); and 14 paid holidays a year.

## Salary

Commensurate with qualifications and experience.

## Classification

Administrator IV

## Position Information

The California State University, Office of the Chancellor, is seeking an **Assistant Vice Chancellor, Educator Preparation and Public School Programs** to provide vision and support for California State University (CSU) system's commitment to prepare more high-quality teachers, counselors, and leaders for California's PK-12 sector. The incumbent is responsible for leading, coordinating, and expediting systemwide efforts to recruit and prepare more teachers and other educators, improve the quality of those prepared, and coordinate PK-18 programs, especially CSU's contributions for PK-12 reform. The incumbent is also responsible for supporting academic preparation of PK-12 students to ensure they are academically prepared for college. The incumbent is also responsible for representing the CSU in numerous leadership roles around the state and nation, and for contributions to statewide policy discussions and recommendations.

## Responsibilities

Under the general direction of the **Executive Vice Chancellor for Academic and Student Affairs**, the **Assistant Vice Chancellor, Educator Preparation and Public School Programs** will:

- Supervise, evaluate and strengthen the following programs within the department: CalStateTEACH, CAR/W, CAIQR, CAPP, EdQ, and GTF.
- Provide policy advice and represent EP&PSP department with respect to ongoing initiatives.
- Advise the Executive Vice Chancellor on short- and long-term approaches and strategies to accomplish the goals and objectives of EP&PSP, Academic and Student Affairs, especially relating to academic preparation of PK-12 students.
- Support educator preparation reform efforts, in PK-12 and postsecondary education interactions, transforming educational practices, and affecting state education policy.
- Support improvement of the quality of educator preparation in programs for school site personnel.
- Ensure that scholarly, pedagogical, and technical expertise of CSU is available to schools on a continuing basis.
- Strengthen CSU's internal efforts to improve its educator preparation programs.
- Intensify efforts to recruit teacher education candidates and to retain educators.
- Increase career-ladder opportunities for paraprofessionals to become teachers and leaders.
- Support the education doctoral programs.
- Oversee the systemwide evaluation and improvement initiative of campus credentialing programs.
- Oversee the statewide Governor's Teacher Fellowship Program.
- Consult on legislative policy and positions, both at the state and federal levels, testifying and providing background information as needed.
- Oversee staff, establish a highly motivated work environment, monitor staff performance and create opportunities for professional growth and development.
- Serve as liaison to the CSU Academic Senate.

- Represent the CSU as a State Commissioner on the California Commission on Teacher Credentialing.
- Represent the CSU on the WestEd board.
- Represent the CSU on a variety of committees and keep staff apprised of the status of these efforts.
- Ensure website is current.
- Other projects as assigned by the Executive Vice Chancellor.

### **Qualifications**

This position requires:

- The successful candidate is required to have a doctoral degree in education or a related field, from an accredited university and PK-12 and university teaching experience.
- A minimum of ten years of service as an academic administrator is required that includes a strong record of project administration. Decanal experience is preferred.
- A minimum of five years of experience with applying for and managing funds from external sources.
- This position requires strong organizational and administrative skills, broad experience in the CSU, ability to communicate effectively orally and in writing.
- A minimum of ten years in personnel management experience.

Incumbent will need a thorough understanding of educator preparation and the CSU system, as well as familiarity with California public education. The incumbent will also have strong ongoing familiarity of national issues and trends surrounding educator preparation and the ability to serve as an advocate on related topics. Well-developed written and oral communication skills will be essential. This staff will also need well-developed organizational and political skills.

### **Application Period**

Priority consideration will be given to candidates who apply by **November 26, 2021**. Applications will be accepted until the job posting is removed.

### **Candidate Nominations**

The CSU Office of the Chancellor welcomes nominations. If you would like to nominate an individual you believe is highly qualified for the position, please send an email to [csucocandidatenom@calstate.edu](mailto:csucocandidatenom@calstate.edu). In the email, please include the name, phone number and email address of the individual you are nominating, and also provide a brief statement or attach a letter of nomination. In the subject header of the email, please provide the "Job ID: 507119 and Job Title: Assistant Vice Chancellor, Educator Preparation & Public School Programs " of the open position.

### **How To Apply**

Please click "Apply Now" to complete the California State University, Chancellor's Office online employment application.

### **Equal Employment Opportunity**

The university is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color, ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose by contacting the Senior Human Resources Manager at (562) 951-4070.

### **Title IX**

Please view the Notice of Non-Discrimination on the Basis of Gender or Sex and Contact Information for Title IX Coordinator at: <https://www2.calstate.edu/titleix>

### **E-Verify**

This position requires new hire employment verification to be processed through the E-Verify program administered by the Department of Homeland Security, U.S. Citizenship and Immigration Services (DHSUSCIS)' in partnership with the Social Security Administration (SSA).

If hired, you will be required to furnish proof that you are legally authorized to work in the United States.

### **COVID19 Vaccination Requirement**

The CSU requires faculty, staff, and students who are accessing campus facilities to be immunized against COVID-19 or declare a medical or religious exemption. Any candidates advanced in a currently open search process should be prepared to comply with this requirement as a condition of employment. The systemwide policy can be found at <https://calstate.policystat.com/policy/9779821/latest/>

**Mandated Reporter Per CANRA**

The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

**Conflict of Interest**

The duties of this position will include participation in decisions that may have a material financial benefit to the incumbent. Therefore, the selected candidate will be required to file Conflict of Interest Form 700: Statement of Economic Interest when they first occupy the position, and on an annual basis, complete ethics training within 6 months of appointment, and attend this training every other year thereafter.

**Background**

The Chancellor's Office policy requires that the selected candidate successfully complete a full background check (including a criminal records check) prior to assuming this position.

**Advertised:** November 12, 2021 (1:00 PM) Pacific Standard Time

**Applications close:** Open until filled