

Multiple Subject Teaching (MST) Credential Coordinator, Teacher Education Program (TEP)

Job #JPF02970

- Graduate School of Education / Graduate School of Education / UC Santa Barbara

Apply now: <https://recruit.ap.ucsb.edu/JPF02970/apply>

View this position online: <https://recruit.ap.ucsb.edu/JPF02970>

POSITION OVERVIEW

Position title: MST Coordinator

Salary range: Salary is based on UCSB salary scales. See [table 36](#) for the salary range for this position. A reasonable estimated full-time rate for this position at 100% time is \$6,802.75-\$8,618.50 monthly.

Percent time: 67%

Anticipated start: 8/1/2025

APPLICATION WINDOW

Open date: May 22, 2025

Next review date: Thursday, Jun 5, 2025 at 11:59pm (Pacific Time)

Apply by this date to ensure full consideration by the committee.

Final date: Thursday, Jul 31, 2025 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

POSITION DESCRIPTION

Applications are invited for a part-time Multiple Subject Teaching (MST) Credential Coordinator position at the University of California, Santa Barbara to perform administrative and program coordination duties in the Teacher Education Program. This is an annual, fiscal-year appointment, with the possibility of reappointment. Open until filled.

The MST Coordinator is responsible for administering ongoing activity associated with the Multiple Subject Credential program within the Teacher Education Program (TEP). The MST Coordinator works directly with the TEP Director and Leadership Council and frequently coordinates with TEP faculty and students. The MST Coordinator is expected to fulfill all duties associated with maintaining smooth operation of the Multiple Subject Credential Program. This includes, but is not limited to, facilitating regular meetings with MST Supervisors, visiting partner school sites, maintaining productive relationships with administrators and cooperating teachers at these school sites, supporting teacher candidates and responding to any situations that may arise throughout the year. Additionally, the MST coordinator is expected to attend TEP leadership meetings, TEP faculty meetings, and quarterly TEP faculty retreats.

The ideal candidate for this position has a strong understanding of the historical and current contexts of elementary classrooms in Santa Barbara County. We especially value candidates who actively center intersectionality in their teaching in order to prepare preservice teachers to meet the needs of all of their students.

Program: <http://www.education.ucsb.edu/tep>

QUALIFICATIONS

Basic qualifications (required at time of application)

- Master's degree in Education or a related field at the time of application.
- At least 3 years as the teacher of record in a TK-8 classroom at the time of application.

Additional qualifications (required at time of start)

- Minimum of two years teaching at the college level by the time of appointment.

Preferred qualifications

- At least two years of experience with the supervision of student teachers.
- Knowledge of California accreditation system and standards.
- Experience developing educational partnerships.
- Experience working with linguistically, culturally, and ability diverse learners classroom contexts.

APPLICATION REQUIREMENTS

Document requirements

CVs will be reviewed for all applicants.

Cover Letters will be reviewed for all applicants who meet basic qualifications.

- Curriculum Vitae - Your most recently updated C.V.
- Cover Letter

Reference requirements

- 3 required (contact information only)

References will be contacted for applicants who reach finalist status.

Apply link: <https://recruit.ap.ucsb.edu/JPF02970>

Help contact: samanthacole@ucsb.edu

ABOUT UC SANTA BARBARA

As a condition of employment, the finalist will be required to disclose if they are subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct, are currently being investigated for misconduct, left a position during an investigation for alleged misconduct, or have filed an appeal with a previous employer.

- “Misconduct” means any violation of the policies or laws governing conduct at the applicant’s previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment or discrimination as defined by the employer.
- [UC Sexual Violence and Sexual Harassment Policy](#)
- [UC Anti-Discrimination Policy for Employees, students and third parties](#)
- [APM - 035: Affirmative Action and Nondiscrimination in Employment](#)

Additionally, you will be required to comply with the [University of California Policy on Vaccination Programs](#), as may be amended or revised from time to time. Federal, state, or local public health directives may impose additional requirements.

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

JOB LOCATION

Santa Barbara, CA