

Director of Teacher Education - Academic Administrator

Job #JPF03841

- EDUCATION STUDIES / Social Sciences / UC San Diego

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POSITION OVERVIEW

Position title: Director of Teacher Education - Academic Administrator

Salary range: A reasonable salary range estimate for this position is \$99,253-\$113,704.

The posted UC academic salary scales (<https://www.ucop.edu/academic-personnel-programs/compensation/2023-24-academic-salary-scales.html>) set the minimum pay determined by rank and/or step at appointment. See the following table for the salary scale for this position https://www.ucop.edu/academic-personnel-programs/_files/2023-24/july-2023-acad-salary-scales/t34.pdf

APPLICATION WINDOW

Open date: November 8, 2023

Next review date: Tuesday, Dec 5, 2023 at 11:59pm (Pacific Time)

Apply by this date to ensure full consideration by the committee.

Final date: Wednesday, May 15, 2024 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

POSITION DESCRIPTION

The UC San Diego Department of Education Studies (<http://eds.ucsd.edu>) invites applications for the position of Director, Teacher Education. This is a full-time, non-tenure track appointment (payroll title: Academic Administrator).

The Teacher Education Program (TEP) in the Department of Education Studies is committed to preparing aspiring teachers to create and promote justice-oriented learning environments through participation in and collaboration with diverse school communities. TEP offers several undergraduate and graduate pathways that culminate in preliminary teaching credentials and Master of Education (M.Ed.) degrees, including Multiple Subject Education, Single Subject Education (Science, Mathematics, English Language Arts, and World Languages), Bilingual Authorization, and Education Specialist Credential in American Sign Language - English Bilingual Education.

We seek a dynamic and forward-looking Director of Teacher Education to sustain and build upon our regional and national reputation. The Director will provide leadership and administrative oversight for curriculum and instruction across all the Departments' teacher education programs, foster excellence in teaching, and effectively represent program constituents at local, regional, state, and national meetings. Core responsibilities include:

- Coordinate and write reports, program proposals, and assessments of the teacher education programs and courses as part of the California Commission on Teacher Credentialing accreditation process;
- Oversee program recruitment, admissions, and scholarship processes;
- Manage the annual budget, program expenditures, and fundraising efforts;
- Coordinate student teaching, resident, and internship placements and manage school district partnerships;
- Monitor student teacher progress and address student conduct issues and faculty concerns;
- Mentor and provide support to faculty related to teaching and supervision;
- Teach Credential and/or Master's level courses.

The University of California is committed to creating and maintaining a community dedicated to the advancement, application, and transmission of knowledge and creative endeavors through academic excellence, where all individuals who participate in University programs and activities can work and learn together in a safe and secure environment, free of violence, harassment, discrimination, exploitation, or intimidation.

Department: <http://eds.ucsd.edu/>

QUALIFICATIONS

Basic qualifications (required at time of application)

- Doctorate in education or a related field with explicit connections to education;
- Minimum three years K-12 public school teaching experience;
- Knowledge of teacher education policy and practice in California;
- Record of supporting teacher preparation and development in the service of diverse, marginalized communities;

- Demonstrated commitment to social justice and educational transformation.

Preferred qualifications

- Knowledge of California state teaching standards (TPEs), California Teaching Performance Assessment (CalTPA), teacher credentialing requirements, and accreditation processes;
- Valid and current clear California teaching credential;
- Experience teaching and/or collaborating with multilingual children, youth, and families;
- Minimum three years experience supervising, guiding, or coaching educators;
- Minimum three years experience leading, coordinating, or managing educational programs;
- Evidence of excellence in teaching in higher education and/or teacher preparation commensurate with experience;
- Established record of relationship-building and partnership activity with K-12 public school and/or school district administrators;
- Experience applying current theories and research related to teacher education and development in culturally and linguistically diverse instructional or programmatic settings;
- Background in administration, personnel management, and budgeting;
- Vision and creativity around program development, student recruitment, and external funding.

APPLICATION REQUIREMENTS

Document requirements

- Curriculum Vitae - Your most recently updated C.V.
- Cover Letter - Cover letter that describes your professional activities, teaching, and/or leadership experiences, and your approach to teacher development.
- Statement of Contributions to Diversity - Applicants should summarize their past or potential contributions to diversity. See our [Faculty Equity](#) site for more information.
- Teaching Evaluations (Optional)

Reference requirements

- 3-5 letters of reference required

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Help contact: goshmago@ucsd.edu

CAMPUS INFORMATION

The University of California, San Diego is an Equal Opportunity/Affirmative Action Employer advancing inclusive excellence. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, covered veteran status, or other protected categories covered by the UC nondiscrimination policy.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

The University of California prohibits [smoking and tobacco](#) use at all University controlled properties.

The UC San Diego Annual Security & Fire Safety Report is available online at: <https://www.police.ucsd.edu/docs/annualclery.pdf>. This report provides crime and fire statistics, as well as institutional policy statement & procedures. Contact the UC San Diego Police Department at (858) 534-4361 if you want to obtain paper copies of this report.

JOB LOCATION

La Jolla, CA